

**TERM OF REFERENCE
VEHICLE/TRANSPORTATION FOR MARINE DIVING FAIR 2024**

I. SCOPE OF WORK/DELIVERABLES

The car company should provide two (2) vehicles for five (5) days that will be used as service vehicles for the Congressional Participants and Department of Tourism staff who will assist relative to the implementation of the Marine Diving Fair 2024 from April 4 to 8, 2024. The vehicles are provided to ensure the safety and security of high-level government officials.

The vehicle that will be used should be in good condition, with a complete insurance policy that covers third-party compensation, injury compensation, or compulsory automobile liability insurance. The driver of the vehicle should have a valid Japanese driver's license.

II. PROJECT COST

The total transportation fee for five (5) days inclusive of tax is **JPY 1.1 million (JPY 1,100,000)**, inclusive of transportation, meals, and consumption tax.

III. ELIGIBILITY

The car company shall:

- A. be a Japan-based company and duly registered with the appropriate Japanese institutions;
- B. have at least five (5) years of experience in car hiring services

IV. DEADLINE AND ACCEPTANCE OF PROPOSAL

The deadline for the submission of proposal is on March 22, 2024.